

MARKHAM VILLAGE B.I.A. REGULAR BOARD MEETING
MINUTES

February 19, 2021 10 AM
Via ZOOM Videoconference
DRAFT

Present:

Paul Cicchini (Chair)
Brian Rowsell (Secretary)
Councillor Karen Rea
Councillor Andrew Keyes
Tony Paul
Daniel Imbrogno
Michelle McDermott

Staff: Victoria Campbell
Phil Howes

1. CALL TO ORDER

The meeting was called to order at 10:06 a.m. by Chairman Paul

Cicchini. 2. DECLARATION OF TAX AND ENVIRONMENTAL

OBLIGATIONS

The board was advised by the Chair that to the best his knowledge and abilities the BIA is meeting all taxation and environmental obligations.

3. DISCLOSURE OF PECUNIARY INTEREST

The Chair requested that Board Members advise of any conflicts of interest as they arise throughout the meeting.

4. ADOPTION OF THE MINUTES

Motion by Tony Paul, seconded by Daniel Imbrogno to adopt the minutes of the Board Meetings held by videoconference on December 3, 2020.
Carried

5. FINANCIAL REPORT & 2021 BUDGET

The interim financial report for the year ended December 31 2020 was presented and the proposed budget for fiscal 2021. The 2021 proposed budget reflects a reduction in BIA levy of 33% as decided at the October 22 meeting, and includes funding for the Farmers' Market, Music On Main and Festival of Lights for 2021, resulting in a net operating deficit of \$61,166, which is to be provided from the accumulated surplus.

Motion to approve the proposed 2021 budget for presentation at the Annual General Meeting of members by Daniel Imbrogno, seconded by Tony Paul.
Carried

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6. MVBIA Staff Requirements 2021

Victoria presented a detailed plan for staff for the 2021 year, including a job description and recommendations for the part time management of the BIA office during her upcoming maternal leave which is planned to start on May 21,2021 through to June 2022.

There was much discussion on whether all projected staff positions would be required considering the uncertainty of activities all while the pandemic is still in force. It was decided to defer the decision to allow directors an opportunity to meet with the prospective employee.

7. DELEGATIONS - None

8. OTHER BUSINESS - None

9. ADJOURNMENT – Motion to adjourn at 11:26 am by Tony, seconded by Brian. Carried.

NEXT MEETING – April 9 2021

