

MARKHAM VILLAGE B.I.A.
REGULAR BOARD MEETING MINUTES
February 17, 2022 9:00 AM
Via ZOOM Videoconference
Approved March 16, 2022

Present:

Paul Cicchini (Chair)	Brian Rowsell (Secretary)
Councilor Andrew Keyes	Michelle McDermott
Councilor Karen Rea	Tony Paul

Staff: Heather Cook	Quinton Hylton
Phil Howes	

1. CALL TO ORDER

The meeting was called to order at 9:06 a.m. by Chairman Paul Cicchini.

2. DECLARATION OF TAX AND ENVIRONMENTAL OBLIGATIONS

The board was advised by the Chair that to the best his knowledge and abilities the BIA is meeting all taxation and environmental obligations.

3. DISCLOSURE OF PECUNIARY INTEREST

The Chair requested that Board Members advise of any conflicts of interest as they arise throughout the meeting.

4. ADOPTION OF THE MINUTES OF JANUARY 14,2022 MEETING

Motion to approve the minutes of January 14 by Tony Paul, seconded by Michelle McDermott. Carried.

5. ADOPTION OF THE 2020 AUDITED FINANCIAL REPORT

The final Audited Financial Report complete with Auditor's report and signature was distributed for final approval. Motion to approve the Auditor's Financial Statement and report for the fiscal year ended December 31, 2020, by 14 by Tony Paul, seconded by Michelle McDermott. Carried.

6. ANNUAL GENERAL MEETING

Motion by Tony Paul, seconded by Michelle McDermott to hold the 2021 Annual General Meeting on March 28, 2022, either by ZOOM Videoconference, at a location to be determined or a hybrid of both. Carried.

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7. FINANCIAL REPORTS – 2021 INTERIM OPERATING RESULTS AND 2022 BUDGET:

The interim statement of operations and actual to budget reports for the year to date ended December 31, 2021 as reconciled with City records were presented, showing an operating surplus on the year of \$2,548, thanks to grants of over \$25,000 which Heather applied for and had approved. The Board was updated on the status of the proposed 2022 Budget which has been worked on in some detail but requires more input. The proposed budget for 2022 requires approval by the Board of Management prior to submission to the Membership at the Annual General Meeting. Board members are encouraged to contact Phil directly if they require any further information on the budget worksheet or operating results.

8. MARKETING AND OPERATIONS UPDATE

Due to time constraints a limited update was provided at this time beyond the concern that no guidance has been received to date from the City regarding community events in 2022, and so it is not known what business and cultural events and activities will be possible next year, and the challenge this makes on planning for 2022.

9. ADDITIONAL BUSINESS

PHYSICAL ENVIRONMENT

Discussion was held on the status of outstanding planning and development applications affecting the overall Markham Heritage District and the BIA commercial area – specifically the 144 Main Street property, the Tremont Hotel property, the Wedding Cake property, and other recent material changes in the commercial makeup of the business community of the BIA.

WELCOME PACKAGE

Councilor Rea queried if we could create a welcome package and or other specifically oriented to new businesses arriving in the BIA commercial district.

10. ADJOURNMENT – Motion to adjourn at 9:58 am by Tony Paul, seconded by Michelle McDermott. Carried.

NEXT MEETING – March 16, 2022 9:00 am