

MARKHAM VILLAGE B.I.A.
2018 ANNUAL GENERAL MEETING MINUTES
Duchess of Markham - March 4,2019 - 7:00 pm

Present:

Deana Folco, Michelle Brady, Phil Howes, Brian Rowsell, Paul Cicchini, Paul Hubert, Daniel Imbrogno, Linda Tsang, Anthony Paul, Deborah Herriot-Howes, Sylvia Morris, Victoria Campbell

1. Call to Order

The meeting was called to order at 7:20 pm by Chair Paul Cicchini

2. Brian Rowsell asked and the board was advised by Chair Paul Cicchini that to the best of his knowledge and abilities the Markham Village BIA is meeting all tax and environmental obligations.

3. The Chair requested that the Board Members advise of any conflicts of interest as they arise.

4. Nomination and Election of Directors.

The chair requested nominations from the floor for the . The following were nominated and have agreed to serve as directors for the current council period which will expire at the annual general meeting after the current Markham council term expires in 2022:

Daniel Imbrogno - moved by Carolina Billings, second by Brian Rowsell

Carolina Billings - moved by Brian Rowsell, second by Danny Imbrogno

Linda Tsang - moved by Carolina Billings, second by Danny Imbrogno

Anthony Paul - moved by Daniel Imbrogno, second by Brian Rowsell

Brian Rowsell - moved by Daniel Imbrogno, second by Anthony Paul

Paul Cicchini - moved by Daniel Imbrogno, second by Deborah Herriot-Howes

All nominees accepted their nominations. The chair then asked three times if there were any other nominations from the floor. There being no additional nominations the Chair closed nominations. The Chair declared that since there were fewer nominations than positions available, the nominations were acclaimed and will be confirmed by Markham Council on March 19, 2019

5. Adoption of the Minutes of 2017 Annual General Meeting held on March 19,2018.

The chair advised that the minutes of the MVBIA 2017 AGM, held on March 19, 2018, have been distributed and asked for a motion to have the minutes adopted. Motion by Sylvia Morris, to approve the 2017 Annual General Meeting minutes held March 19,2018. Seconded by Michelle Brady. Carried.

5 Delegations - None

6 Chair's Report – Chair Paul Cicchini

Chair Paul Cicchini thanked everyone for coming and the Board and Staff for all of their hard work and dedication with a special thank you to Victoria Campbell for the hard work that she accomplished in the past year. The chair thanked Judi McIntyre for her assistance in organizing the major events in 2018. The chair also thanked the clerks department of the City of Markham for attending tonight's meeting and scrutinizing the election of directors. A special special thank you was extended to Andy Taylor, the CAO of the City of Markham, Colin Campbell, our previous

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councillor and board member, and other key members of Markham Council and staff.

The chair complimented the BIA staff and volunteers on all of the excellent events in 2018, on the streetscaping improvements, and introduced the Digital Main Street initiative and on-street WIFI. Women's Day is coming up and new banners were designed thanks to Carolina Billings and Stephen Chait.

Thanks were also extended to Brian Rowsell for his management of the Farmers' Market.

Trucks on Main Street is a growing issue and we should be vigilant in reporting and discouraging truck drivers from using the street. Parking was also discussed as an ongoing and difficult issue, as well as

A general discussion followed on other event possibilities such as Artists Alley and other ideas.

7. Finance – Phil Howes

The final 2017 Audited Statements were distributed and discussed. Motion to approve by Brian Rowsell, seconded by Daniel Imbrogno. Carried.

The 2018 Interim Financial Report have been distributed and key highlights were pointed out and discussed. The 2018 operating statement shows a small surplus for the year of \$564, which increases our reserve fund to \$163,329.

The 2019 Proposed Budget was presented and discussed. Highlights of the proposed budget and the tax levy for 2019 were pointed out. There is no increase in the levy for 2019, and the budget projects a net break even on operations for the year, leaving the reserve fund balance unchanged at the end of 2019.

Some of the budgeted items were highlighted, including a projected Central Counties Tourism grant which may not be received, in which case other expenses will be adjusted as required. Other potential sources of revenue were discussed such as increased City support and sponsorship.

Motion to approve the 2019 budget and proposed BIA levy by Brian Rowsell, seconded by Daniel Imbrogno. Carried.

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8. Victoria Campbell Report

Victoria provided an excellent presentation of the previous year in review, and summary of which has been previously distributed. Discussion followed on existing and proposed promotion activities, advertising and events. There were many comments and suggestions. The Digital Main Street initiative was discussed and people were encouraged to take advantage of this free service to expand their digital marketing footprint. Victoria also provided an update on the current plans for the events in 2019 and encouraged people to make suggestions or comments.

Brian Rowsell expressed thanks to Victoria for her efforts.

9. Other Business

Other topics of discussion followed on social networking, and a lengthy discussion was held on continuing parking issues.

10. Motion to Adjourn 9:20 by Brian seconded by Daniel