

MARKHAM VILLAGE B.I.A.
2017 ANNUAL GENERAL MEETING MINUTES
Duchess of Markham - March 19,2018 - 7:00 pm

Present:

Michelle Brady, Phil Howes, Brian Rowsell, Paul Cicchini, Behzad Safati, Susan Taylor, Councilor Karen Rea, Councilor Colin Campbell, Chris Ford, Bill and Tracy Kaltabanis, Sylvia Morris, Dan Masin

1. Call to Order
The meeting was called to order at 7:15 pm by Chair Paul Cicchini
2. Brian Rowsell asked and the board was advised by Chair Paul Cicchini that to the best of his knowledge and abilities the Markham Village BIA is meeting all tax and environmental obligations.
3. The Chair requested that the Board Members advise of any conflicts of interest as they arise.
4. Adoption of the Minutes of 2016 Annual General Meeting:. Motion by Colin Campbell to approve the 2016 Annual General Meeting minutes held April 5, 2017 meeting. Seconded Behzad Safafi. All in favour. Carried.
- 5 Delegations - None
- 6 Chair's Report – Chair Paul Cicchini

Chair Paul Cicchini thanked everyone for coming and the Board and Staff for all of their hard work and dedication with a special thank you for the work that Christopher Ford accomplished in his tenure with the BIA. The chair pointed out some key areas that were being considered and or implemented in 2018. The chair also welcomed a number of new businesses to the street and as well lamented the loss of some other key retail businesses from the street.

The main events this year were impressive bringing thousands of people to the street: Easter Bunny, Halloween, Farmers Market, Music Festival, Music on Main, Auto Classic, Festival of Lights and the Santa Claus Parade. There are still concerns about the negative effects that road closures have on our businesses. We are continuing to look at events that do not require street closures both for the inconvenience and costs.

7. Finance – Phil Howes

2016 Audited Statements motion to approve by Paul Cicchini, seconded by Behzad Safafi. Carried.

2017 Interim Financial Report move to accept by Behzad Safafi, seconded by Karen Rea. Carried

2018 Budget proposal discussion surrounding the levy and possible adjustments regarding the surplus and what the reasoning behind keeping the levy constant compared to previous years and what opportunities for working with the surplus presented.

Phil updated some of the budgeted items Wifi, Streetscaping with such items as banner replacement, beautification of the street, Summer student expense increase attributable to the

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increase in minimum wage and benefits, the need to upgrade some of the office equipment, the potential of further chargebacks from the City and an interesting idea to use Main Street Dollars to return funds to the 160+ merchants to be spent here on Main Street. In total we would carry forward approximately \$37,000 as a surplus into 2019.

Motion to approve 2018 budget by Bill Kaltabanis, seconded by Sylvia, carried all.

8. Website

Phil Howes demonstrated the new website being considered with the benefits to our members, the ease of access for the members to modify and/or add to their profile. He explained that it would be an Association Management Software program that comes across as a website platform. It gives us the opportunity to manage events, membership and the like using one platform rather than multiple programs to manage multiple projects

9 . Other Business

Brian updated the status of the Farmers Market, music has been finalized and all main vendors are returning with several new vendors expressing interest in coming. It will be another successful market year.

Paul had some concerns regarding signage. The City is showing signs of being more aggressive in having By-laws enforce or even confiscate non conforming signage even though A-Frames were the only style used back in the 1800's, yet the Historical Society feels they are not heritage. Karen was able to quickly run through what represents a legal and non legal sign

In closing Paul thanked the board members, Phil Howes and Chris Ford for a job well done.

10. Motion to Adjourn 8:55 by Brian Rowsell Seconded by Bill Kaltabanis