

MARKHAM VILLAGE B.I.A.
ANNUAL GENERAL MEETING MINUTES
MARCH 28, 2023 6:00 PM
Received by Board —

Present:

Paul Cicchini (Chair), Brian Rowsell (Secretary), Karen Rea (Councilor Ward 4), Tony Paul, Daniel Imbrogno, Michelle McDermott, Gerard Weekes, Mac & PC, JT Gerard Weekes - Laz Authentic Cuisine, J.T. Tang - Markham Crossing Academy for Mathematics & English, Kudzai - Mac & PC Repair

Staff: Heather Cook, Phil Howes

1) CALL TO ORDER

The meeting was held via ZOOM video conference and was called to order at 6:05 pm by Chairman Paul Cicchini.

2) DECLARATION OF TAX AND ENVIRONMENTAL OBLIGATIONS

The board was advised by the Chair that to the best his knowledge and abilities the BIA is meeting all taxation and environmental obligations.

3) DISCLOSURE OF PECUNIARY INTEREST

The Chair requested that Board Members advise of any conflicts of interest as they arise throughout the meeting.

4) ADOPTION OF THE MINUTES

The chair advised that the minutes of the MVBIA 2021 AGM, held on March 28, 2022, have been distributed and asked for a motion to have the minutes adopted. Motion by Tony Paul. seconded by Michelle McDermott to approve the minutes of the 2021 Annual General Meeting. Carried.

5) FINANCIAL REPORT & 2023 BUDGET

The Chair asked Phil Howes to provide the financial report for the meeting and provide information on the 2023 budget.

- a) **2021 Audited Financial Statements:** The 2021 Audited Statements as prepared by KPMG were presented and discussed. Motion by Tony Paul, seconded by J.T. Tang to approve the 2021 Audited Financial Statements. Carried.

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b) **2022 Interim Financial Results and 2023 Budget:** An unaudited Interim Financial Report of operations for the year ended to December 31, 2022 was presented indicating a deficit on operations of \$28,988 on the year, reducing the reserve fund surplus to \$156,702.

c) **2023 BUDGET**

The 2023 Operating Budget was presented to the members for approval. Brian advised that the budget was approved by the Board of Management at the March 16 board meeting. The proposed budget leaves the BIA levy \$239,640, which is the same level as 2022, and results in a projected deficit on operations of \$10,128 for the year which will be transferred from the reserve fund. The reserve fund balance at the end of 2023 will reduce to \$148,574. Motion to approve the 2021 budget by Gerard Weekes, seconded by Tony Paul. Carried

6) **ELECTION OF DIRECTORS TO MARKHAM VILLAGE BIA BOARD**

Heather advised the meeting that the Markham Bylaw 2015-21 provides for the election of a Board of Management (the Board) from the BIA membership, for a four year term, at the first Annual General Meeting following a municipal election. The city has the option to appoint 2 additional directors. Heather then called for nominations to the Board.

Brian Rowsell nominated Paul Cicchini, Tony Paul, Danny Imbrogno, Michelle McDermott, and Aly Daya. Paul Cicchini nominated Brian Rowsell. All of the nominated persons have provided written consent to serve on the Board.

Heather then called for further nominations two additional times.

There being no further nominations and the total number of nominations being fewer than the maximum allowed under the bylaw, the nomination slate of Board members was acclaimed.

7) **MANAGER'S REPORT**

Heather provided a detailed review of the BIA operations and achievements made during 2022, as well as an overview of plans in place for 2023. Heather pointed out that the BIA website has extensive functionality designed to benefit the members and that we can utilize it much more. Heather also mentioned that she is looking to create subcommittees from the membership for people to get involved

8) **CHAIR'S REPORT**

Chair Paul Cicchini thanked everyone for coming and expressed his gratitude to everyone, our city councilors Karen Rea and Andrew Keyes, Heather and the BIA staff, Phil Howes and Board members for their efforts, hard work and dedication during 2022. A special thank you to Heather Cook for the amazing job she did this

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past year.

Main Street Markham saw a significant increase in traffic during the year with the pandemic largely over, and the Music Festival, Farmers' Market and Festival of Lights events were all fantastic.

Paul mentioned 3 key areas where he says we need to improve:

1. Signs: Paul stressed that A frame type signs should be allowed as they are a common feature of many heritage business districts and in old photographs of these areas.
2. Truck Traffic has increased dramatically and there is a lack of enforcement
3. Garbage Containers - The quality of the garbage containers that the city places on Main Street needs to improve to a level consistent with other heritage business districts..

9) DELEGATIONS

There were no delegations made at the meeting

10) OPEN DISCUSSION

Members each introduced themselves, and brief general discussion followed.

- 11) ADJOURNMENT** – Motion to adjourn the meeting at 7:23 pm by Tony Paul, seconded by Michelle McDermott. Carried.