

**MARKHAM VILLAGE B.I.A.**  
**2021 ANNUAL GENERAL MEETING MINUTES**  
**MARCH 28, 2022 6:00 PM**  
**DRAFT - received by Board April 28 2022**

Present:

Paul Cicchini (Chair), Brian Rowsell (Secretary), Karen Rea (Councilor Ward 4), Andrew Keyes (Councilor Ward 5), Tony Paul, Daniel Imbrogno, Michelle McDermott

Staff: Heather Cook, Victoria Campbell, Phil Howes

Members: Matthew Boisjoly, Alison Jackson, Sinead Sigruie

**1) CALL TO ORDER**

The meeting was held via ZOOM video conference and was called to order at 6:08 pm by Chairman Paul Cicchini.

**2) DECLARATION OF TAX AND ENVIRONMENTAL OBLIGATIONS**

The board was advised by the Chair that to the best his knowledge and abilities the BIA is meeting all taxation and environmental obligations.

**3) DISCLOSURE OF PECUNIARY INTEREST**

The Chair requested that Board Members advise of any conflicts of interest as they arise throughout the meeting.

**4) ADOPTION OF THE MINUTES**

The chair advised that the minutes of the MVBIA 2020 AGM, held on March 9, 2021, have been distributed and asked for a motion to have the minutes adopted. Motion by Councilor Keyes, seconded by Councilor Rea to approve the minutes of the 2020 Annual General Meeting. Carried.

**5) CHAIR'S REPORT**

Chair Paul Cicchini thanked everyone for coming and expressed his gratitude to everyone, our city councilors, BIA staff and board for their efforts, hard work and dedication during this most difficult year. Main Street Markham has continued to thrive in spite of a most difficult year due to the core strength of the commercial area.

**6) FINANCIAL REPORT & 2021 BUDGET**

The Chair asked Phil Howes to provide the financial report for the meeting and provide information on the 2022 budget.

- a) **2020 Audited Financial Statements:** The 2020 Audited Statements as prepared by KPMG were presented and discussed. Motion by Brian Rowsell, seconded by Tony Paul to approve the 2020 Audited Financial Statements. Carried.

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b) **2021 Interim Financial Results and 2022 Budget:** An unaudited Interim Financial Report of operations for the year ended to December 31, 2021 was presented indicating a surplus on operations of \$2,549 on the year, increasing the reserve fund surplus to \$186,789.

c) **2022 BUDGET**

The 2022 Operating Budget was presented to the members for approval. Brian advised that the budget was approved by the Board of Management at the March 16 board meeting. The proposed budget for 2022 includes a return to a full event schedule. The BIA levy will be increased to the pre-pandemic level of \$239,640 for 2022, and resulting in a projected deficit on operations of \$38,006 for the year which will be transferred from the reserve fund. The reserve fund balance at the end of 2022 will reduce to \$148,783. Motion to approve the 2021 budget by Alison Jackson, seconded by Tony Paul. Carried

7) **DELEGATIONS**

There were no delegations made at the meeting

8) **MARKHAM VILLAGE BIA BOARD NOMINATIONS**

There were no nominations to the BIA made at the meeting.

9) **OPEN DISCUSSION**

Councilor Rea provided an update on the status of the proposed development at 144 Main Street, and that comments/issues still have to be addressed. She also reported that conversations are happening around the Tremont Hotel property, and that 68 Main St. has now imposed a time limit on the parking on their property.

It was pointed out that parking is in very short supply and causes difficulties for everyone.

Garbage has also become an increasing issue especially with people leaving black garbage bags on the street, which many people feel is being done by people who are not residents or business operators, and which the garbage crews do not pick up. Councilor Rea suggested that we could make arrangements to have a discussion with the city regarding this.

The meeting was advised that the Royal Bank will unfortunately close its branch on April 30.

Brian welcomed Alison Jackson as a new member who has opened RF Artisan Market at 75 Main St.

10) **ADJOURNMENT** – Motion to adjourn the meeting at 7:05 pm by Councilor Rea, seconded by Tony Paul. Carried.