

**MARKHAM VILLAGE B.I.A.**  
**REGULAR BOARD MEETING MINUTES**  
**April 23, 2017 7:30 AM**

Present:

Paul Cicchini (Chair)

Councilor Karen Rea (Ward 4)

Daniel Imbrogno

Councilor Colin Campbell (Ward 5)

Brian Rowsell (Secretary)

Susan Taylor

Guests: Phil Howes, Christopher Ford

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**1. CALL TO ORDER**

The meeting was called to order at 7:37 a.m. by Chairman Paul Cicchini. .

**2. DECLARATION OF TAX AND ENVIRONMENTAL OBLIGATIONS**

The board was advised by the Chair that to the best his knowledge and abilities the BIA is meeting all taxation and environmental obligations.

**3. DISCLOSURE OF PECUNIARY INTEREST**

The Chair requested that Board Members advise of any conflicts of interest as they arise throughout the meeting.

**4. ADOPTION OF THE MINUTES**

Minutes of the Board Meeting held March 23, 2017 have been previously distributed. Motion by Brian Rowsell, seconded by Danny Imbrogno, to adopt the minutes of the March 23, 2017 meeting. Carried

**5. CORRESPONDENCE - None**

**6. BUSINESS ARISING OUT OF THE MINUTES**

Karen Rae advised that there was to be a special council meeting to look at the street repairs necessary for Festival Square. This meeting was to be held on March 27<sup>th</sup>.

The idea of free wifi on Main Street was discussed. The possibility of bringing in an expert on the logistics of such an idea was discussed.

**7. DELEGATIONS - NONE**

**8. REPORTS**

- **Finance**

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Phil Howes presented the 2017 Budget approved by the Members at the annual general meeting. Motion to approve the budget was made by Danny Imbrogno and seconded by Brian Rowsell – Carried.

In order to facilitate office expenses it was suggested that a credit card/purchase card be obtained for the use of the BIA. Motion to proceed for the application was made by Colin Campbell and seconded by Danny Imbrogno – Carried.

A motion to Move and Accept the Minutes from the 2016 AGM was made by Colin Campbell and seconded by Danny Imbrogno – Carried by all.

Judi McIntyre updated the status of the Markham Music Festival, new website and all. She also thanked the MVBIA for their financial support of this year's event. Practically Hip will be the headline attraction. The Town Crier Competition will happen and the swimming pool at Morgan Park should be open this year.

Status of the Science Rendevous was reported on. Costs are likely to come in over budget as there were some expenses not accounted for on last year's event, specifically staffing that was missed and not billed last year.

Auto Classic representatives have had an initial meeting. Stu Cork, Randy Bab and Elaine from Dreams were involved. They are actively looking for Sponsorship this year.

Judi also suggested we look at applying for a grant from Central Counties Tourism. This is a matching grant equating to approximately \$20,000. It will be looked at.

We have been granted approval for two summer students on the Federal Grant. We had applied for funding for two students, but Jane Phillipot's office confirmed our funding is less than the budgeted amount. Christopher Ford has been working on a Job Description and specifically looking at the development of an Event Handbook to assist future persons develop festival planning without having to work from scratch should the position be vacated in the future.

- 9. OTHER MATTERS** - Chairman Paul advised us that the issues surrounding some violent acts occurring on Main Street have been discussed with York Region Police. They have assured us that everything possible is being looked at to control the situation.

**ADJOURNEMENT** - The meeting was adjourned at 9:02 am.

**NEXT MEETING – Thursday May 18th, 2017 - BIA Office, 7:30 am.**