

MARKHAM VILLAGE B.I.A.
REGULAR BOARD MEETING MINUTES
APRIL 18 , 2019 7:30 AM

Present:

Paul Cicchini (Chair)

Brian Rowsell (Secretary)

Karen Rea

Andrew Keyes

Carolina Billings

Tony Paul

Linda Tsang

Staff: Victoria Campbell,

Guests: Phil Howes

Regrets: Daniel Imbrogno

1. CALL TO ORDER

The meeting was called to order at 7:37 a.m. by Chairman Paul Cicchini. .

2. DECLARATION OF TAX AND ENVIRONMENTAL OBLIGATIONS

The board was advised by the Chair that to the best his knowledge and abilities the BIA is meeting all taxation and environmental obligations.

3. DISCLOSURE OF PECUNIARY INTEREST

The Chair requested that Board Members advise of any conflicts of interest as they arise throughout the meeting.

4. ADOPTION OF THE MINUTES

Minutes of the Board Meeting held February 21, 2019 were approved. Motion to accept Carolina Billings, Second Tony Paul

5. DELEGATIONS - None

6. BUSINESS ARISING OUT OF THE MINUTES – It was noted that the Music Festival costs were still up in the air. Karen Rea indicated that the total costs could be in the range of \$12,000 for street closure and YRP relating to 68 Main. We had earlier agreed on \$5,000 pending the outcome of the YRP costs for 68 Main. Karen was to provide a breakdown of the City's costs for street closure and Victoria was to look at private alternatives prior to making a decision. It was indicated that the City would pay 1/3 of the YRP costs.

Motion was made by Andrew to defer the funding decision until we had accurate costs on which we could make our decision. Seconded Paul

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It was also noted that the higher street closing costs would impact budgeting of other Main Street events, such as the Auto Classic and The Festival of Lights.

7. SCIENCE RENDEZVOUS – Victoria reported that preparations were well underway and that there were no anticipated problems that she was aware of.

8. FARMERS MARKET – Brian reported that the anticipated participation was better than last year. Implementation of a prepay system appears to be accepted by our vendors and that there was a substantial amount of funds already collected. Brian thanked Victoria for the invoicing and collection of these funds.

9. WOMENS DAY BANNERS – It was agreed that the banners would remain up through the summer season. There is a movement to do a Remembrance Day banner featuring individual Veterans who served in the wars. The timing would allow us to replace the Women’s Day banners thereby saving funds by not having to duplicate this service.

7. REPORTS

Finance: Phil reported on the Financials, Summer Student grant has been approved for \$8860. The allowance for chargebacks that we have in the budget seems to be okay. If we fund the Music Festival with additional funds it will have to come out of our surplus. Our budget is tight so we will need to monitor it on an ongoing basis in order that we do not find ourselves impacting the reserve fund.

8. DIGITAL MAIN STREET & STREET WiFi – It was reported that we received the grant for \$10,000. Now training and potential hiring needs to be implemented. Street WiFi is up and running. Policies and procedures need to be in place for any advertising blasts that want to utilize the address base obtained.

9. ADJOURNMENT – The meeting was adjourned at 9:22 am.

NEXT MEETING – Thursday May 16th, 2018 - BIA Office, 7:30 am.